

Record of officer decision

Decision title:	Approval of contingency budget to finance “change events” that will mitigate risks occurring in the Shell Store project.
Date of decision:	10/10/19
Decision maker:	Director Economy and Place
Authority for delegated decision:	<p>“Award of contract for the refurbishment and fit out of the Hereford Shell Store”.</p> <p>Officer decision taken by the Interim Director Economy and Place on the 31/1/2019.</p>
Ward:	Dinedor Hill
Consultation:	None taken.
Decision made:	Approve the use of £4,435.50 from the Shell Store project contingency approved budget on specialist explosives testing, and remediation and validation surveys and lead testing.
Reasons for decision:	<p>The Shell Store incubation centre project is currently under construction. Barnwood are the principle contractor and Mace are the council appointed project managers liaising between the council as client and Barnwood as contractor.</p> <p>The Shell Store construction contract was agreed as a NEC4 Option A contract. This element of the project was a fixed price for an agreed specification. During the contract negotiations a set of contract risks were identified and agreed with the contractor. This register identified a series of project risks and the risk owner, either the council or the contractor. The mitigation of risks owned by the council may necessitate a change to the project specification and therefore contract cost.</p> <p>As works have commenced on site discussions have been held with council officers regarding the ground testing requirements to mitigate ground contaminations and potential unexploded ordnance. These are addition works outside of the agreed specification for the main contract. The works are required essential by regulatory and planning officers and will impact on the ground works going ahead thereby impacting on the overall project programme.</p> <p>The members of the council Enterprise Zone programme board have discussed the change request and recommended they are accepted due to the potential impact on the project if they are not approved.</p>

<p>Highlight any associated risks/finance/legal/equality considerations:</p>	<p>If approved, expenditure on the above works would total £4,435.50.</p> <p>Sufficient budget remains within the £158,481 contingency budget to accommodate these change events. There is no budget increase over the approved £7.316m as a result of this decision.</p> <p>There are health and safety implications of this work namely in the removal of asbestos and in use of the inert material within the site spoil.</p> <p>Barnwood will appoint an appropriately qualified asbestos removal company to survey and remove the asbestos identified. The inert material will be landscaped and capped as mitigation.</p>
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<p>Details of any alternative options considered and rejected:</p>	<p>The only alternative is not to undertake the works if the project is to continue.</p>
<p>Details of any declarations of interest made:</p>	<p>Not applicable.</p>

Officer Name: Richard Ball

Officer Title: Director Economy and Place

Signed:

Date: 10 October 2019